



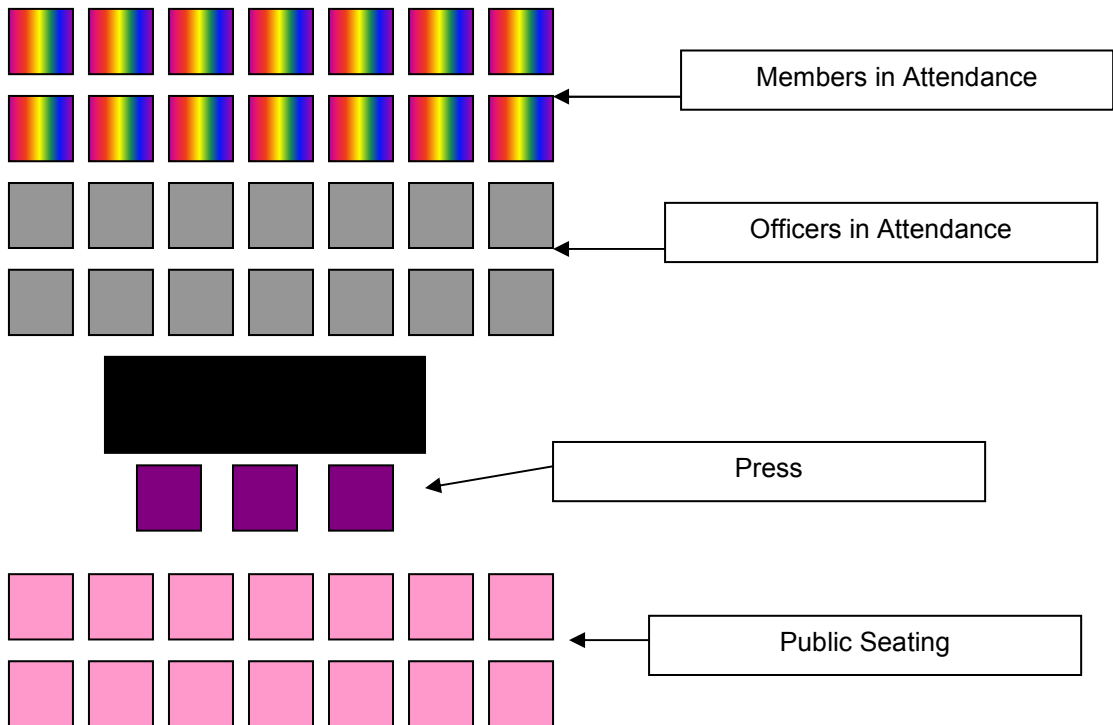
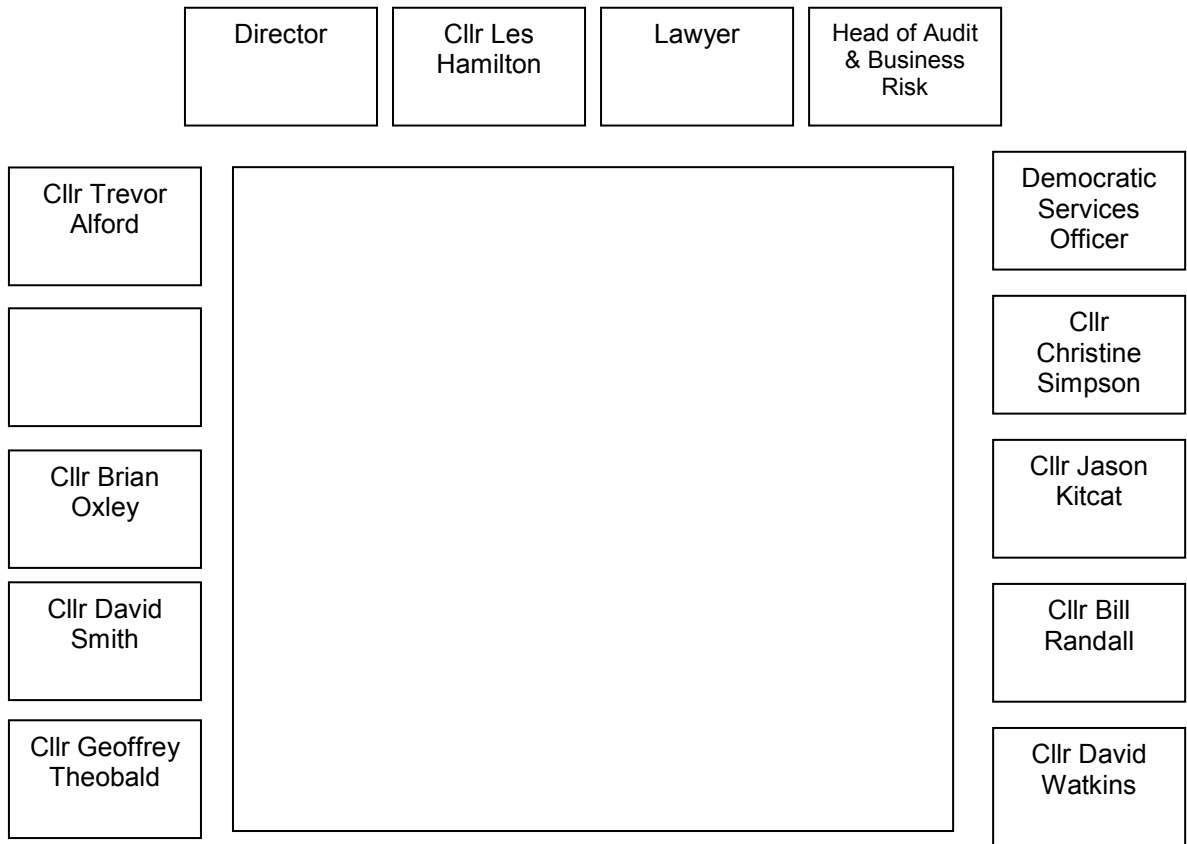
Brighton & Hove
City Council

Audit Committee

Title:	Audit Committee
Date:	30 June 2009
Time:	4.00pm
Venue	Committee Room 1, Hove Town Hall
Members:	Councillors: Hamilton (Chairman), Watkins (Deputy Chairman), Alford, Kitcat, Oxley, Randall, Simpson, Smith and G Theobald
Contact:	Jane Clarke Democratic Services Officer 01273 291064 jane.clarke@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
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Democratic Services: Meeting Layout



AGENDA

1. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

2. MINUTES OF THE PREVIOUS MEETING

1 - 10

Public minutes of the meeting held on 19 May 2009 (copy attached).

3. CHAIRMAN'S COMMUNICATIONS

4. PETITIONS

No petitions received by date of publication.

5. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on Tuesday 23 June 2009).

No public questions received by date of publication.

6. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon on Tuesday 23 June 2009).

No deputations received by date of publication.

AUDIT COMMITTEE

7. WRITTEN QUESTIONS FROM COUNCILLORS

No written questions have been received.

8. LETTERS FROM COUNCILLORS

No letters have been received.

9. AUDIT COMMISSION PROGRESS REPORT - JUNE 2009

Report from the Audit Commission (to follow).

Contact Officer: Grahame Brown

Ward Affected: All Wards;

10. SUPPLEMENTARY FEE LETTER 2008/09 AUDIT

Report from the Audit Commission (to follow).

Contact Officer: Grahame Brown

Ward Affected: All Wards;

11. ICT RISKS - BUSINESS CONTINUITY

11 - 16

Report from the Director of Strategy & Governance.

Extract from the proceedings of the Overview & Scrutiny Commission (copy attached).

Contact Officer: Mary van Beinum

Tel: 01273 291062

Ward Affected: All Wards;

12. TARGETED BUDGET MANAGEMENT PROVISIONAL OUT TURN TO 2008/2009

Report from the Director of Finance & Resources (to follow).

Contact Officer: Nigel Manvell

Tel: 29-3104

Ward Affected: All Wards;

13. STATEMENT OF ACCOUNTS 2008/2009

Report from the Director of Finance & Resources (to follow).

Contact Officer: Richard Szadziewski

Tel: 29-1233

Ward Affected: All Wards;

14. ANNUAL GOVERNANCE STATEMENT 2008/2009

Report from the Director of Finance & Resources (to follow).

Contact Officer: Ian Withers

Tel: 29-1323

Ward Affected: All Wards;

AUDIT COMMITTEE

15. ASSURANCES FROM THOSE CHARGED WITH GOVERNANCE

Fraud, laws and regulations and going concern letter from the Chairman of the Audit Committee (to follow).

Contact Officer: Nigel Manvell *Tel:* 29-3104
Ward Affected: All Wards;

16. REPORT OF THE OUTCOME OF THE RISK AND OPPORTUNITY MANAGEMENT (ROM) PROGRAMME 2008/09 AND THE PROPOSED ROM PROGRAMME 2009/10 17 - 26

Report from the Director of Finance & Resources (copy attached).

Contact Officer: Jackie Algar *Tel:* 29-1273
Ward Affected: All Wards;

PART TWO

17. PART TWO MINUTES - EXEMPT CATEGORY 3 27 - 28

Non-public minutes of the previous meeting (copy attached).

18. REVIEW OF CORPORATE RISK MANAGEMENT ACTION PLANS (MAPS) 2009/10 - EXEMPT CATEGORY 3 29 - 72

Report from the Director of Finance & Resources (copy attached).

Contact Officer: Jackie Algar *Tel:* 29-1273
Ward Affected: All Wards;

19. AUDIT AND BUSINESS RISK ANNUAL REPORT AND OPINION 2008/2009 - EXEMPT CATEGORY 3

Report from the Director of Finance & Resources (to follow).

Contact Officer: Ian Withers *Tel:* 29-1323
Ward Affected: All Wards;

AUDIT COMMITTEE

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Jane Clarke, (01273 291064, email jane.clarke@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

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